

## ARTIST ACCESS - FREQUENTLY ASKED QUESTIONS

### **Who does Artist Access support?**

Artist Access supports artistic professional development opportunities presented by individual artists working in the fields of visual arts, dance, drama, music, literary and media arts.

Artist Access does not fund organizations or arts presenters, nor curators, producers, artist ensembles/collectives or students.

### **What professional development opportunities are eligible?**

Eligible opportunities are specialized workshops, artist residencies, technique classes with master artists, conferences, teaching artist training, arts leadership training and other non-credit artistic learning opportunities (in person or virtual). Applicants must demonstrate how the potential, timeliness, and impact of the opportunities will forward the artist's career.

### **Which are ineligible?**

Project-oriented opportunities (such as exhibits or performances that consist of presenting work to the public), professional certification, certificate, degree-seeking opportunities, opportunities presented by students (high school, undergraduate, graduate and any student enrolled in a degree program at the time of application), touring engagements, studio rental and equipment purchase (ineligible as of 10/01/2022)

### **When should I apply?**

Applications must be received for the cycles corresponding to the dates of the professional development opportunity. Please refer to the FUNDING PERIOD in the DEADLINES section of the guidelines. There are three (3) deadlines annually. If an artist applies in the Fall/Winter cycle or the Spring cycle and is not recommended for funding, the artist may re-apply in the Summer cycle for a new opportunity.

FALL/WINTER (Opportunities between October 1, 2024 – March 30, 2025) have an application deadline of September 30, 2024 at 11:59PM.

SPRING (Opportunities between February 1 - May 30, 2025) have an application deadline of February 10, 2025 at 11:59PM.

SUMMER (Opportunities between June 1 – September 30, 2025) have an application deadline of June 2, 2025 at 11:59PM.

### **How do I apply for Artist Access?**

Visit [www.miamidadearts.org](http://www.miamidadearts.org) and click on the GRANTS tab. Applicants apply by submitting an online application through the Department's online grants program portal page:

[SurveyMonkey Apply](#)

### **Is there a workshop to guide applicants?**

Applicants are strongly encouraged to attend or view the recorded link of the Artist Access Pre-Submission Workshop prior to submitting an application. Applicants may also reach out to Roxana Barba at [rbarba@miamidade.gov](mailto:rbarba@miamidade.gov) with questions about the application. A recording of the workshop will be made available in the Artist Access page in the website following the live workshop.

### **What does the application require?**

The Artist Access application requires:

- 1) Artist's CV and Bio
- 2) Background Information on Professional Development Opportunity
- 3) Letter of Invitation and/or Registration Information
- 4) Work Samples (up to 6 work samples) (online links, images and/or writing samples)
- 5) Project Budget detailing the cost of the opportunity
- 6) Two (2) forms of proof of Miami-Dade County Residency: Florida Driver's License; voter registration card; current utility bill in artist's name; current lease or mortgage in artist's name and current federal tax return filed by Artist.

### **What expenses will Artist Access cover?**

Artists may apply for funding support in one of the following categories:

1. Virtual registration and/or classes/workshops fees
2. Airfare, housing/hotel, food per diem, transportation and materials required to fulfill opportunity

The Artist Access award may not exceed \$2,000 and will be determined by the panel. Any remaining, uncovered expenses are the artist's responsibility.

### **Can I apply for an opportunity occurring outside of the United States?**

Yes. The Artist Access Program is accepting applications for in-person professional development opportunities that require travel outside of Miami-Dade County, either national or international.

**Can I apply for local opportunities?** Yes, professional development opportunities taking place in Miami-Dade County are eligible for consideration.

### **Can artists living outside Miami-Dade County apply for Artist Access?**

No. The Artist Access grant program is restricted to artists who reside in Miami-Dade County.

### **I have been awarded an Artist Access grant in the past. May I reapply?**

Yes. There is not a cap on the number of Artist Access awards artists receive. However, artists can only apply once in a fiscal year.

### **Can I re-apply for the same project if my request was denied?**

No. Once the panel has reviewed a proposal it cannot be re-submitted.

**Can students apply for Artist Access?**

No. Artist Access does not offer assistance to graduate, undergraduate, or high school students currently enrolled in a degree program, nor Ph. D or doctoral candidates, regardless of whether the field of study is related to artistic work.

**When will I receive notification?**

Artists will be notified of the panel's recommendations immediately after the panel meeting dates, which are indicated in the timeline listed in the program page.

**Who makes the selection of funded artists?**

A rotating panel of jurors composed of volunteer arts educators, arts administrators and artists. Program administrators facilitate the panel review process but do not select the pool of funded artists.

**Where does the funding come from?**

Artist Access is funded by Miami-Dade County Department of Cultural Affairs. FUNDarte acts as a fiscal agent managing the disbursement of funds to artists.

If selected, how do I receive the funds?

Selected artists will be paid on a reimbursement basis once they complete their opportunity and submit the final report, including proof of expenses such as receipts for workshops, residencies, airfare, transportation and materials needed to fulfill opportunity. Per diem receipts are not required. Per diem will be paid based on the number of days of the opportunity (\$70/day, \$30 on travel days).

**I have a question that was not addressed here.**

**Who can I contact?**

For questions regarding eligibility and overall program information, contact

Roxana Barba [rbarba@miamidade.gov](mailto:rbarba@miamidade.gov)

For final reports and payment, contact

Carlos Caballero [info@fundarte.us](mailto:info@fundarte.us)