



# ART

**MIAMI-DADE COUNTY  
DEPARTMENT OF CULTURAL AFFAIRS  
FY 2020-2021 ARTIST ACCESS GRANT PROGRAM GUIDELINES**

**\*\*\*PLEASE READ ALL MATERIALS CAREFULLY\*\*\***

**THE DEPARTMENT OF CULTURAL AFFAIRS RESERVES THE RIGHT TO REVISE INFORMATION PUBLISHED IN THESE GRANTS PROGRAM GUIDELINES AND GRANT APPLICATION INSTRUCTIONS.**

A CONSULTATION WITH THE PROGRAM ADMINISTRATOR IS **NOT** REQUIRED BUT IS STRONGLY RECOMMENDED.

FOR QUESTIONS AND ASSISTANCE REGARDING ARTIST ACCESS, PLEASE CONTACT:

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[www.miamidadearts.org](http://www.miamidadearts.org)

- ◆ Para asistencia en español, llame a nuestra oficina, 305-375-4634
- ◆ Pou plis enformasyon sil vou ple rele biwo nou nan numewo, 305-375-4634

It is the policy of Miami-Dade County to comply with all the requirements of the Americans with Disabilities Act. To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in any County-sponsored program or meeting, please contact Francine Andersen at 305-375-4634 or by email at [culture@miamidade.gov](mailto:culture@miamidade.gov) five days in advance to initiate your request. TTY users may also call 711 (Florida Relay Service.)

## **PROGRAM OBJECTIVE**

Funded by Miami-Dade County and offered in partnership with FUNDarte, the Artist Access Grant Program is designed to assist practicing, professional artists in any medium or discipline residing in Miami-Dade County pursue opportunities that will advance their practice and careers in demonstrable ways.

Eligible opportunities include artistic professional development and skill-building opportunities, as well as financial offset of equipment purchase and studio rental. Applications will consider how the potential, timeliness, and impact of the opportunity(ies) will forward the artist's career.

Project-oriented opportunities (such as exhibits or performances that consist of presenting work to the public), professional certification, certificate, degree-seeking opportunities, and touring engagements are NOT eligible for funding consideration.

### **Program Adaptations During the COVID-19 Public Health Emergency**

To minimize the significant health risks associated with the spread of Covid-19 during the declared state of emergency, requests which involve travel in the U.S. and/or abroad **will not** be considered for the Fall/Winter cycle (October 1, 2020 – March 31, 2021). Professional development opportunities which typically take place outside of Miami-Dade County and moved to virtual delivery systems **are allowable** and will be **paid in advance** if awarded by the panel.

The Department of Cultural Affairs will assess the feasibility of reinstating travel opportunities as an allowable request in early 2021. Changes to these guidelines, if required, will be updated at that time.

## **FUNDING REQUEST**

Artists may request up to \$1,500. Typical awards may range from \$500 up to the full amount requested. An artist may apply **once** in a program year (October 1 – September 30); however, artists who apply in the Fall/Winter cycle and are not recommended for funding may re-apply for a new opportunity in the program's Spring/Summer cycle.

**An Artist Access Grant carries no commitment for future support beyond the time of the funded activity.**

## **ELIGIBILITY**

To be eligible to apply, an artist **MUST**:

- ◆ Be a working professional artist (defined as a person who has created a recognized body of work over a sustained period and pursues this work as a means of livelihood).

Professionals who work directly with individual artists - such as curators, arts administrators, producers, or presenters - are NOT eligible to apply.

- ◆ Be at least 18 years of age, a legal full-time resident of Miami-Dade County and must have resided and worked in Miami-Dade County for at least one year prior to the application deadline
- ◆ Complete grant activities within twelve months of the start date in the application
- ◆ NOT be enrolled in high-school or college/university

### **Eligible Opportunities:**

- **Artistic professional development opportunities (virtual opportunities only, paid in advance):** these include online workshops, conferences, independent study with a mentor artist and other artistic learning opportunities, as well as creative research. Skill building opportunities to help artists expand their skills include practical skill development such as promotion, website development and video editing. Other eligible opportunities include teaching artist training and leadership training.

Applicants must articulate how the opportunity advances the artist's creative practice and career and provide registration fees and cost of opportunity as part of the application. Proof of expenditures will be required for the final report.

- **Studio and space rental fees (paid in advance):**

Applicants must articulate the impact studio rental financial assistance will have in their practice and/or development of a project. If the artist is working towards a project supported by a presenter or a commission, artist must demonstrate that studio rental fees are not covered by submitting terms of agreements and/or other requirements. Applicant must provide quote and/or rental agreement in the application; proof of studio rental expenses will be required for the final report.

- **Equipment Purchases (paid by reimbursement):** includes computers, tablets, sound and film equipment, projectors, computer software, hard drives, video cards, music instruments and other equipment needed to continue advancing the artist's practice. Applicants must provide proof of purchase as supporting material in the application.

The Artist Access Grant Program does not fund:

- ◆ Opportunities presented by students (high school, undergraduate, graduate and any student enrolled in a degree program at the time of application)
- ◆ Professional certification, certificate, or degree-seeking opportunities

It is recommended artists review the Frequently Asked Questions (FAQs) section of the Artist Access Grant Program page on the Department’s website at [www.miamidadearts.org](http://www.miamidadearts.org).

**DEADLINES**

There are two (2) deadlines annually. Artists may apply **once** in a funding year (October 1 – September 30).

If an artist applies in the Fall/Winter cycle and is not recommended for funding, the artist may re-apply in the Spring/Summer cycle for a new opportunity.

	<b>FALL/WINTER</b>	<b>SPRING/SUMMER</b>
Funding Period	October 1, 2020 – March 31, 2021	April 1, 2021 – September 30, 2021
Applications Available	August 20, 2020	February 15, 2021
Application Deadline	<b>September 21, 2020</b>	<b>March 15, 2021</b>
Panel Meeting	October 1, 2020	April 1, 2021
Funds Distributed to Grantees	Advance pay or reimbursement, whichever is applicable	Advance pay or reimbursement, whichever is applicable

**HOW TO APPLY**

Applications must be received for the cycle corresponding to the dates of the professional development opportunity (please refer to the FUNDING PERIOD in the DEADLINES section of these guidelines).

The Artist Access Grant Program is utilizing an online application process through the Department’s website. Please visit [www.miamidadearts.org](http://www.miamidadearts.org) and click on the GRANTS tab to access SurveyMonkey Apply, the Department’s online grants program portal page.

- Artist’s CV, Bio and Artist Statement
- Background Information on Professional Development Opportunity

- Quotes, rental agreements, invoices, proof of purchase (bank and/or credit card transactions and/or statements and dated receipts)
- Letter of Invitation / Registration Information
- Work Samples (up to 6 work samples)
- Two (2) forms of proof of Miami-Dade County Residency (for a list of acceptable documents, refer to the program's FAQs section of the Artist Access Grant Program page on the Department's website at [www.miamidadearts.org/artist-access-art-grants-program](http://www.miamidadearts.org/artist-access-art-grants-program))

## EVALUATION CRITERIA

The Artist Access Panel is composed by volunteer individual artists, administrators and/or producers, who will evaluate each of the applications through a grant panel review process using the following criteria:

- **Professional Growth/Career Advancement:** Evidence that the proposed activity is related to the artist's professional experience and that the proposed activity supports the applicant's professional and creative goals, making a significant contribution to the artist's career advancement.
- **Professional Commitment:** Evidence of the artist's commitment to the art form, supported by their artistic statement, work sample(s), resume, support letters and other support materials that demonstrate a proficiency of the art form and relevance of the proposed activity.
- **Planning/Confirmation:** Evidence the artist has been invited or registered for the activity/opportunity (as substantiated by attached support materials including background information on the opportunity, letters of invitation, etc.); evidence of development or advancement of the applicant's project or body of work as a direct result of studio rental and/or equipment purchase; evidence of an appropriate, realistic budget and timeline

Applying artists are encouraged to consider including the following:

- WHY the opportunity is critical at this juncture in your career
- WHAT the opportunity offers that will advance the artist's career; WHAT the impact will be in artist's practice and work
- WHO will artist work with and WHY opportunity is critical at this moment in time

All applicants will receive notification of the panel's decision following the panel meeting.

## GRANT PAYMENT / REPORTING

Awarded artists will receive their grant payment following the panel's decision. Awards are subject to the availability of funds. Grantees are responsible for managing the funds and submitting proof of expenses in their final reports, which must include copies of paid receipts and/or cancelled checks and a brief narrative related to the grant-funded activities. Awarded artists will receive the grant payment directly from FUNDarte, Inc.

**Virtual professional development opportunities and studio rental fees will be paid to the grantee in advance of their opportunity. Equipment purchases will be provided on a reimbursement basis.**

## COMPLIANCE REQUIREMENTS

All funded activities must provide equal access and equal opportunity in employment and services, and may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, physical ability, gender identity or gender expression, or status as a victim of domestic violence, dating violence or stalking, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17, § 1, 12-1-98.

*Miami-Dade County provides equal access and equal opportunity in employment and services and does not discriminate on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, physical ability, gender identity or gender expression, or status as a victim of domestic violence, dating violence or stalking, in accordance with Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 as amended (42 U.S.C. 2000d et seq.), the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and Miami-Dade County ordinances No. 97-170, § 1, 2-25-97 and No. 98-17, § 1, 12-1-98.*

*The Miami-Dade County Department of Cultural Affairs and the Cultural Affairs Council develop cultural excellence, diversity and participation throughout Miami-Dade County by strategically creating and promoting opportunities for artists and cultural organizations, and our residents and visitors who are their audiences. Through staff, board and programmatic resources, the Department, the Council and the Trust promote, coordinate and support Miami-Dade County's more than 1,000 not-for-profit cultural organizations as well as thousands of resident artists through grants, technical assistance, public information and interactive community planning. The Department directs the Art in Public Places program and serves its board, the Art in Public Places Trust, commissioning, curating, maintaining, and promoting the County's art collection. The Department also manages, programs and operates the African Heritage Cultural Arts Center, Joseph Caleb Auditorium, Miami-Dade County Auditorium, and South Miami-Dade Cultural Arts Center, all dedicated to presenting and supporting excellence in the arts for the entire community. The Department receives funding through the Miami-Dade County Mayor and Board of County Commissioners, The Children's Trust, the National Endowment for the Arts, the State of Florida through the Florida Department of State, Division of Cultural Affairs and the Florida Council on Arts and Culture, the John S. and James L. Knight Foundation, the Peacock Foundation, Inc. and The Jorge M. Pérez Family Foundation. Other support and services are provided by TicketWeb for the Culture Shock Miami program, the Greater Miami Convention and Visitors Bureau, the South Florida Cultural Consortium, and the Tourist Development Council.*