**ADA Access Statements for Cultural Organizations**

Dear Grantees,

We want to kindly remind you that an ADA/access statement must be included in all your marketing materials and publications, including flyers, eblasts, advertising, websites, etc.

The following examples are provided for use by cultural organizations:

**\*BASIC VERSION (no specific ADA accommodations being offered at your event/performance):**

To request materials in accessible format, sign language interpreters, CART, and/or any accommodation, please contact [NAME, TELEPHONE NUMBER AND E-MAIL ADDRESS OF RESPONSIBLE PERSON] five days in advance to initiate your request.  TTY users may also call 711 (Florida Relay Service).

**\*SPECIFIC ACCOMMODATION(S) OFFERED VERSION (such as American Sign Language (ASL), Open Captions (OC), etc.:**

This event will be presented with [ACCOMMODATION(S) BEING OFFERED].  To request materials in accessible format, and/or any other accommodation, please contact [NAME, TELEPHONE NUMBER AND E-MAIL ADDRESS OF RESPONSIBLE PERSON] five days in advance to initiate your request.  TTY users may also call 711 (Florida Relay Service).

**PUBLICATIONS: If your organization disseminates materials to the general public (such as brochures, pamphlets, etc.), people with disabilities need a mechanism by which they can request such materials in alternate format:**

To obtain this information in accessible format, please call \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .

**Please note that the use of access symbols alone does not take the place of the required statement.**

For additional resources, please visit the following link on the Department’s webpage:

[ADA/Accessibility Resources & Links for Cultural Organizations](http://www.miamidadearts.org/adaaccessibility-resources-links-cultural-organizations)

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