



FLORIDA DEPARTMENT OF STATE

FLORIDA
AFRICAN AMERICAN
CULTURAL & HISTORICAL
GRANTS



AFRICAN AMERICAN CULTURAL & HISTORICAL

Grant Guidelines Overview



Program Description

The purpose of this grant program is to provide funding for construction projects at facilities in Florida that highlight the contributions, culture, or history of African-Americans.

Priority shall be given for, but is not limited to, projects that:

- ❖ encourage the design or construction of a new facility or the renovation of an existing facility in an area with great cultural significance in which no facility exists;
- ❖ enhance the beauty or aesthetic value of facilities named for significant African-Americans;
- ❖ or restore facilities on the National Register of Historic Places.

Program Funding

Funding for this program is provided by the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program.

All funds disbursed under this program may only be used in compliance with both **State and Federal regulations** including applicable provisions of **2 CFR 200**, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and all other applicable statutes, regulations, and executive orders.

The total funding available for this program is up to \$30M.

Application Requirements



Application Submission Period

Submission Period Opens:

October 11

Submission Period Closes:

November 30

All applications **MUST** be submitted through the Department of State's online grant system: dosgrants.com.

Applicant Eligibility

To be eligible to apply for grant funding, applicants must:

- ❖ Be a public entity governed by a county, municipality, school district, community college, college, university or an agency of state government; or an active Florida Non-profit Organization.
- ❖ Not be on the Department's Non-Compliance list
- ❖ Comply with all application and grant administration requirements
- ❖ Be the owner of the property or have written concurrence by the owner
- ❖ Have the appropriate matching funds
- ❖ Meet the individual requirements of cultural or historical projects

Application Restrictions

- ❖ One application per Applicant Organization
- ❖ Projects funded with other Federal funding or by the Legislature outside of the review of the Florida Council on Arts and Culture, Florida Historical Commission, or Secretary of State are not eligible to receive African-American Cultural and Historical grant support for the same Scope of Work

Required Documentation

All applicants must:

- ❖ Provide a UEI number. A UEI number can be requested at <https://sam.gov/content/home>.
- ❖ Provide a copy of the Substitute W-9 with the grant application. This can be found at <https://flvendor.myfloridacfo.com/>.
- ❖ Provide other documentation as applicable to property ownership, match, letters of support, etc.

Award Amount and Match Requirements

Applicant Organizations may request:

- ❖ Up to \$500,000 with NO match requirement

-Or –

- ❖ Up to \$1,000,000 with 50 percent matching funds from other sources. For example: if the request amount is \$1,000,000, the match amount is \$250,000. This would be 50% of the \$500,000 that is above the first \$500,000 for a total project budget of \$1,250,000.

- ❖ There is no minimum request amount.

Match Restrictions

Funds not acceptable as match include:

- ❖ Funds for general operating expenses
- ❖ Revenue from funding requested but not approved through local government appropriation process
- ❖ Revenue from grants that have not been awarded
- ❖ Anticipated proceeds from fundraising activities
- ❖ Fundraising costs
- ❖ Legal fees or taxes
- ❖ Funds used outside of the project Scope of Work and outside of the Grant Period
- ❖ Loans
- ❖ State of Florida grant funds
- ❖ Federal funds

Timeline



Timeline

When	What
November 30, 5 p.m. EST	Applications Due
December	Staff reviews applications for eligibility
January 3 (approx.)	Applications sent to panelists
Mid- to Late February	Panel Meeting
March	Awards announced and agreements drafted
July 1, 2021 – June 30, 2023	Grant Period

Application Review



Review Process – Staff Review

The technical review of applications verifies:

- ❖ Applicant is eligible
- ❖ Proposed project is consistent with the intent of the grant program
- ❖ Non-allowable expenses are not included
- ❖ Match requirement fulfilled and appropriately documented
- ❖ All supporting documentation has been provided

Only documents that are provided in response to requests for clarification from staff will be considered after the application deadline.

Review Process – Review Panel

- ❖ Ineligible applications will not be reviewed by the Panel or discussed at the public meeting
- ❖ Reviewers independently evaluate each application based on review criteria and are required to follow the Program's scoring instructions
- ❖ After each reviewer has evaluated the applications, there will be a public meeting to review, discuss, and score the applications
- ❖ Reviewers' scores will be averaged to determine the final score of each application

Criteria and Scoring

- ❖ Eligible applications will be reviewed based on 4 criteria
- ❖ Evaluation will be based on the information contained in the application and support materials
- ❖ Reviewer' individual scores will be averaged to determine a final score for each application
- ❖ Applications with a tied average score will be ranked by application submission number order

Criteria

Criteria	Application Section(s)	Worth
Need for Project and Project Impact	Significance; Demonstrated Need; Protection and Impact; Annual Visitation; Economic Impact; Educational and Public Impact; Letters of Support; Local Protection	up to 45 points
Scope of Work	Project Specifics; Scope of Work; Tentative Project Timeline; Photographs	up to 20 points
Project Budget and Matching Funds	Budget and Match; Operating Forecast; Documentation of Confirmed Match; and Proposed Project Team	up to 15 points
Funding Priorities	Scope of Work: Priority shall be given to projects that encourage the design or construction of a new facility or the renovation of an existing facility in an area with great cultural significance in which no facility exists; enhance the beauty or aesthetic value of facilities named for significant African-Americans; or restore facilities on the National Register of Historic Places.	up to 20 points

Funding Process



Funding Process

- ❖ Following the public meeting, the Department shall prepare a final ranking list of all recommended applications with an associated level of funding for each, for review and approval by the Secretary of State.
- ❖ Grant funding recommendations approved by the Secretary of State will be funded top-down on the final ranking list until the appropriation is depleted. Funds will be released to grantees only after a Grant Award Agreement is fully-executed and certain deliverables are met.

Other Guideline Inclusions



Other Guideline Inclusions

- ❖ **Restrictive Covenants** are required to be filed prior to initial release of grant funds
- ❖ **Grant Award Agreement** highlights
- ❖ **Reporting Requirements** highlights
- ❖ **Federal Requirements** for use of SLFRF funds

Contact Information



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